



City of El Centro  
 Engineering Division  
 1275 West Main Street  
 El Centro, CA 92243  
 (760) 337-5182

# Water and Sewer Connection Application

FORM  
 ED-005  
 July 2023

MUST BE FULLY COMPLETED BY APPLICANT. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

<b>1. Project Address/Location:</b> <i>Include Building or Suite No.</i> Address: _____, El Centro, CA 92243	<b>Project No. For City Use Only</b> <b>SR-</b>
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<b>2. Project Title:</b> <i>(if applicable)</i>	<b>Assessor's Parcel Number:</b>
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<b>3. Property Owner/Lessee Tenant Name:</b> <i>Check one</i> <input type="checkbox"/> Owner <input type="checkbox"/> Lessee or Tenant			
Name: _____	Telephone: _____	Fax: _____	

Address: _____	City: _____	State: _____	Zip Code: _____	E-mail Address: _____
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**4. Contact Person**— This is the property owner, person or entity that is granted authority by the property owner to be responsible for scheduling inspections, receiving notices of failed inspections, permit expirations or revocation, who has the right to cancel the approval, and is the emergency contact during afterhours (in addition to the property owner):

Name: _____	Telephone: _____	Cell phone: _____	Fax: _____
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Address: _____	City: _____	State: _____	Zip Code: _____	E-mail Address: _____
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**General Provisions:** This application is subject to the Encroachment Permit General Provisions for contractor installed facilities. A copy of the General Provisions is available at this department and will be attached with the approved permit if applicable. By signing this application, you agree to comply with the General Provision's requirements.

**Residential applications:**  
 Residents may contract the City to install sewer and water services. The following options are available

<u>Water</u>	<u>Sewer</u>
Water service lateral and meter up to 2" ... \$ Site Specific	4" & 6" Sewer lateral from main to property line ...\$ Site Specific

**Other applications:**  
 Multi-Residential, Commercial and Other uses shall contract a Class A General Contractor for the installation of laterals. Refer to Information Bulletin 003 "Schedule for Water and Sewer Fees" for more information.

**Connection Details:**  
 Please complete the following section to assist staff in providing you a cost estimate for the proposed connection. Fill in or Circle.

Is this a single home residential facility? .....Yes No

If yes, are you seeking the City to install the service? ..... Yes No

What size water service/meter is requested? ..... \_\_\_\_ inch , or NA

Is the meter to be installed on an existing water service? ..... Yes No

What sewer size lateral is being requested? ..... 4" or 6", NA or other \_\_\_\_

What is the square footage of the proposed building to be served? .....\_\_\_\_ SF

What is the square footage of the previously served building, if any? .....\_\_\_\_ SF

**Description:**  
 Provide an accurate description of the facility, i.e., residential, commercial, retail, drive thru restaurant, sit down restaurant, bar, car wash, school, motel, mobile home, car wash, RV park, etc. Sample descriptions are:  
 Sit down restaurant with 43 seats, or Junior High School with 220 pupils, or three two-bedroom apts.

The proposed building is \_\_\_\_\_

The existing building was \_\_\_\_\_

**Applicant's Signature:** I certify that I have read this application and state that the above information is correct, and that I am the property owner, authorized agent of the property owner or other person having a legal right, interest or entitlement to the use of the property that is the subject of this application. I understand that the applicant is responsible for knowing and complying with the governing policies and regulations applicable to the proposed development or permit. The City is not liable for any damages or loss resulting from the actual or alleged failure to inform the applicant of any applicable laws or regulations, including before or during final inspections. City approval of a permit application, including all related plans and documents, is not a grant of approval to violate any applicable policy or regulation, nor does it constitute a waiver by the City to pursue any remedy which may be available to enforce and correct violations of the applicable policies and regulations. I authorize representatives of the City to enter the above-identified property for inspection purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

**EDU Calculation (Resolution 97-100):**

Total EDU's = \_\_\_\_\_

**Water Connection Fees/Deposit**

	Cost (each)	Quantity	Total
¾" residential water service by city (lateral + meter)	\$ _____	_____	\$ _____
1" residential water service by city (lateral + meter)	\$ _____	_____	\$ _____
2" residential water service by city (lateral + meter)	\$ _____	_____	\$ _____
Other water service sizes. Varies. Estimate attached.		1	\$ _____
City performed Wet Tap inspection. Varies. Estimate attached.		1	\$ _____
<b>(A) Total Water Connection Fee</b>			--- --- --- \$ _____

**Sewer Connection Fees/Deposit**

4" residential sewer service installation by city.	\$ _____	_____	\$ _____
6" residential sewer service installation by city.	\$ _____	_____	\$ _____
<b>(B) Total Sewer Connection Fee</b>			--- --- --- \$ _____

**Capacity Fees**

**Water Capacity Fee:**

**Sewer Capacity Fee:**

$$\frac{\$6,149.00}{1 \text{ EDU}} \times ( \quad ) \text{ EDU's} = \$ \text{_____} \text{ (C)}$$

$$\frac{\$7,174.00}{1 \text{ EDU}} \times ( \quad ) \text{ EDU's} = \$ \text{_____} \text{ (D)}$$

**(FINANCE DEPT)**

**Fee Routing:**

(A) Water Service installation	A47002	\$ _____
(B) Wastewater connection	A47106	\$ _____
(C) Water Capacity	A48003	\$ _____
(D) Sewer Capacity	A48004	\$ _____
GIS Fee	A46027	\$ 50

**Total Fee:**

$$\text{(A) + (B) + (C) + (D) + GIS FEE (\$50) = \$ _____}$$

Estimate prepared by: \_\_\_\_\_ Date \_\_\_\_\_

Applicant acceptance: \_\_\_\_\_ Date \_\_\_\_\_

**Note:**

Payment of fees does not constitute a service agreement. Applicant shall sign a Utility Billing Contract for all new water and sewer services. Contact the City Finance Department for additional information. The signing of the Utility Billing Contract with the Finance Department will start the service.

SR-\_\_ - \_\_\_\_\_

Date Transmitted to Public Works: \_\_\_\_\_ Date Returned/Completed by Public Works: \_\_\_\_\_

**Utility Billing Contract recommendation by Engineering**

Property recommended for Water Utility Billing Contract by: \_\_\_\_\_ Date: \_\_\_\_\_

Property recommended for Sewer Utility Billing Contract by: \_\_\_\_\_ Date: \_\_\_\_\_