



EMPLOYMENT OPPORTUNITY

Certified Water Distribution Operator/Sewer II

Public Works Department

Salary: \$4,544 monthly / U7 / Step 1

Filing Deadline: 5:00 PM, Monday, April 1st, 2024

The City of El Centro is seeking to fill a vacant full-time position of Certified Water Distribution Operator/Sewer II in the El Centro Public Works Department. Applicants should possess the required qualifications as outlined below. Interested applicants should submit a completed job application to the Human Resources Department located at 1275 W. Main St., El Centro by the closing date listed above.

Summary: Under general supervision, lead and participate as a member of a work crew to clean, unplug, maintain and service sewer lines; operate backhoe, dump truck, skip loader, forklift and other equipment; and perform related work as required.

Distinguishing Characteristics: Receives supervision from the Division Supervisor, receives functional direction from the Certified Water Distribution Operator/Lead, and provides functional direction to the Certified Water Distribution Operator/Sewer I.

Essential Job Functions: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

All of the Certified Water Distribution Operator/Sewer I responsibilities plus:

- Operates backhoes, service vehicles, utility trucks and dump trucks.
- Uses hand and power tools and equipment to perform maintenance tasks.
- Inspects, repairs and cleans residential sewer services.
- Explains work methods, safety procedures and equipment usage to less experienced crew members
- Performs emergency maintenance work and assists other water and field maintenance crews as assigned.
- May perform lead duties in the absence of Lead Worker.
- Assists with asphalt repairs as directed.
- Trains employees and demonstrates specialized work methods, techniques and skilled use of equipment.

The preceding activities have been provided as examples of the types of work performed by positions assigned to this job classification. The City reserves the right to add, modify, change or rescind work

assignments as needed.

Required Knowledge, Skills & Abilities:

- Knowledge in plumbing mechanics.
- Ability to learn proper and efficient use of hand and power tools.
- Ability to work safety rules and procedures.
- Skills in the operation of backhoe, dump truck, skip loader, fork lift, tampers, jackhammer and utility vehicles.
- Skills in the use small hand and power tools.
- Skills in the use of oxygen tanks and related safety equipment.
- Ability to read street maps and blueprints.
- Ability to inspect and clean sewer lines and perform related water treatment plant maintenance tasks.
- Ability to communicate and work cooperatively with co-workers, supervision and the general public.
- Ability to understand and carry out oral or written instructions.
- Ability to perform and explain maintenance tasks, work procedures and techniques to co-workers.

QUALIFICATIONS GUIDELINES:

Education/Experience/Training:

REQUIRED:

- Education equivalent to a High School graduation.
- Two (2) or more years of water and sewer maintenance and field operations experience.

Special Requirements:

- State of California Grade D-2 Distribution Operator Certification.
- Possession of a valid Class B California Driver License with tank endorsement, and an acceptable driving record.
- Ability to work in traffic, inside excavated holes, and in working conditions where there is exposure to intense heat and noxious odors.
- Ability to work at night or on weekends to perform emergency maintenance assignments as needed. Ability to be on stand-by 24 hours per day for a one to two-week period a month as needed.

Physical Demands:

- The physical demands described here are representative of those that must be performed by an employee to successfully perform the essential functions of this position.
- While performing the duties of this position the employee is frequently required to use hands to finger, handle, grip, grasp or feel objects, tools or controls.
- The employee is frequently required to reach forward, upward, downward with hands and arms. The employee is required to listen to noises and sounds emitted by operating equipment.
- The employee is frequently required to drive City vehicles that have either an automatic and standard transmission.
- The employee is frequently required to stand on concrete, asphalt and soft soil surfaces.
- The employee is occasionally required to use a ladder and must maintain balance during this activity.
- The employee is frequently required to stoop, kneel, crouch, or crawl to perform duties.
- The employee must frequently lift and/or move up to 90 pounds and occasionally up to 100 pounds.

If you have a disability that requires assistance at any point in the recruitment process (for example, filling out applications, testing, interviewing), please notify the Human Resources Department. The City of El Centro performs job-related medical/physical evaluations and pre-employment/promotional drug screening. EEO/ADA.