



EMPLOYMENT OPPORTUNITY- Temporary

Street Maintenance Worker I Public Works Department

Salary: \$15.50 / hour

Filing Deadline: Open until filled

The City of El Centro is seeking to fill (2) two temporary positions of Street Maintenance Worker I in the El Centro Public Works Department. Applicants should possess the required qualifications as outlined below. Interested applicants should submit a completed job application to the Human Resources Department located at 1275 W. Main St., El Centro by the closing date listed above.

Summary: Under moderate supervision, participate in a crew that performs a wide variety of maintenance tasks in the construction and repair of streets and relative facilities; perform related responsibilities as required.

Job Characteristics: Receives supervision from Division Supervisor and receives functional direction from the Street Maintenance Lead Worker and the Street Maintenance Worker II.

Essential Job Functions: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Participates in a crew involved in cleaning, patching, coating, and crack sealing streets by hand-sweeping surfaces and loading, raking, and shoveling asphalt and debris using hand and powered tools such as rakes, shovels, brooms, tamping machine, and jackhammer.
- Places and picks up temporary traffic control signs, flashers, markers, and barricades to ensure safety of crew.
- Cleans and cares for tools and equipment to maintain equipment in good working order.
- Performs basic street maintenance and repair duties such as painting traffic lines and legends, and installing traffic signs;
- Assists in cleaning up debris in areas such as storm drains, streets and alleys;
- Assists in emergency storm work repairs.
- May be assigned to work with a specialized crew to assist other divisions in the Public Works Department.
- May operate moderately heavy construction equipment on routine assignments or on a training basis, including skip loaders, asphalt rollers, and concrete saws.
- Arrives to work on time.
- Performs other duties as assigned.

Temporary and/or Part Time Positions:

Temporary and/or Part Time Positions may be assigned to the General Maintenance Program (GMP). When assigned to GMP, position will assist permanent positions with the above duties and may be assigned to Divisions or Departments where they will receive supervision and functional direction from the respective Division Supervision, or his/her designee. Sample duties for the GMP program include:

- Picks up and dumps trash, litter and debris into vehicle hauling compartments, truck beds or drops at dump sites.
- Mows, edges and rakes turf areas in parks and parkways, median strips and other City properties. Sprays or removes weeds. Trims, shapes, plants and removes trees, plants and shrubs using power tools or hand tools.
- Cleans, maintains city buildings, rest rooms and recreation facilities.
- Paints rest rooms and city facilities using rollers and paint brushes; eliminates graffiti using chemical remover.
- Sets up facilities in preparation of scheduled events and activities.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Street construction techniques, procedures, and materials.
- Safety methods and procedures.
- Basic equipment maintenance techniques.
- Operation of automotive equipment and street construction related tools.

Ability to:

- Perform unskilled and semi-skilled tasks in the construction and maintenance of streets and related public works facilities.
- Perform heavy physical labor.
- Understand and carry out oral and written instructions.

Skill to:

- Establish and maintain effective working relationships with others.
- Learn traffic control and safety procedures.

TRAINING AND EXPERIENCE: Twelve (12) months of experience involving field maintenance work.

EDUCATIONAL REQUIREMENTS

Required:

- High School Diploma or equivalent to High School graduation.

LICENSING / CERTIFICATION REQUIREMENTS

- California Class C Driver's License and an acceptable driving record must be maintained.
- Possession of valid Class B California Driver License with tank endorsement and an acceptable driving record must be maintained. Must be obtained within 6 months of employment (required to pass probation period). Temporary or part time positions are exempt of Class B Driver License requirement.

Environmental Factors and Conditions / Physical Requirements:

- Work is performed outdoors and can be exposed to extreme temperature changes.
- Frequently required to use hands to finger, handle, grip, grasp or feel objects, tools or controls.
- Frequently required to reach forward, upward, downward with hands and arms.
- Frequently required to listen to noises and sounds emitted by operating equipment.
- Frequently required to drive City vehicles that have either an automatic and standard transmission.
- Frequently required to stand on concrete, asphalt and soft soil surfaces.
- Frequently required to stoop, kneel, crouch, or crawl to perform duties.
- Frequently lift and/or move up to 90 pounds and occasionally up to 100 pounds.

If you have a disability that requires assistance at any point in the recruitment process (for example, filling out applications, testing, interviewing), please notify the Human Resources Department. The City of El Centro performs job-related medical/physical evaluations and pre-employment/promotional drug screening. EEO/ADA.