



**Friends of El Centro
Community Services Foundation
1249 Main Street, El Centro, CA 92243
(760) 337- 4543**

**APPLICATION FOR APPOINTMENT TO FRIENDS OF EL CENTRO
COMMUNITY SERVICES FOUNDATION BOARD**

The purpose of the Friends of El Centro Community Services Foundation is to promote and assist the City of El Centro with community service projects and programs. The Foundation's focus is on the El Centro Public Library, and parks and recreation facilities and programs for the benefit of the residents of the City of El Centro.

The Foundation convenes at 12:00 pm on the first Monday of every month.

The Friends of El Centro Community Services Foundation Board is comprised of three or five Directors who serve two (2) year terms. The current Board structure is that of five (5) Directors comprised of a current El Centro City Council member, two members of the Library and Community Services Commission, and two (2) appointed residents of El Centro. This application is for any civic-minded community member who wishes to apply for appointment by either the Mayor or the Foundation Board.

Name: _____ Phone Number: _____

Residence Address: _____

Mailing Address (if different than above): _____

Contact E-mail: _____

Employer: _____ Position: _____

Business Address: _____ Business Phone: _____

Are you a resident of El Centro? Yes No If yes, how long? _____

Please note that resumes will not be accepted in lieu of this application.

Provide Education Background:

Please list any special skills, civic or community involvement or memberships, interests, past El Centro Citizen Commissions you have served on, etc: (Use additional pages, if you desire.)

Additional comments: (Use additional pages, if you desire.)

Please list three local references:

1. _____
2. _____
3. _____

NO NEGATIVE NOTIFICATION WILL BE MADE, AS VACANCIES ON COMMISSIONS ARE NOT PREDICTABLE AND THE FOUNDATION WOULD LIKE TO BE ABLE TO KEEP YOUR APPLICATION ON FILE FOR CONSIDERATION IN THE FUTURE. YOUR APPLICATION WILL BE RETAINED ON FILE FOR TWO (2) YEARS.

I certify that if appointed, I am willing to fulfill all requirements of a Friends of El Centro Community Services Foundation Board Member.

Signature: _____ Date: _____

PLEASE NOTE: Any information appearing on this application will be of public record and your application may appear on the City of El Centro website (internet). If you do not wish for your application to be placed on the website (internet), please notify the Economic Development Office.

Please return this application along with any supplemental sheets to City of El Centro Economic Development Office, 1249 Main Street, El Centro, CA 92243.

Any questions, related to the application, please contact the Economic Development Office at 760-337-4543.

**CITY OF EL CENTRO
BOARD AND COMMISSION GUIDELINES**

- All community member appointments require formal action by the Foundation Board and/or the Mayor of El Centro.
- Operations of the Friends of El Centro Community Services Foundation and Board are governed by the "Bylaws of Friends of El Centro Community Services Foundation"
- By Memorandum of Understanding with the City of El Centro, the Community Services Director serves as the Chief Executive Officer and Treasurer. The Community Services Department staff works with the Board to prepare agendas, keep minutes, and provide assistance.
- Removal of a director for cause shall include, but is not limited to, a number of unexcused absences from Board meetings determined by the Board to be detrimental to the effectiveness of the Board in achieving the purposes of the corporation.
- Applications will be kept on file for two years. Applicants will be contacted to ensure their continued interest in serving on the board before submittal to the Council or Foundation Board for appointment.
- For further information, contact the El Centro Economic Development Office.

PLEASE BE ADVISED THAT THE INFORMATION ON THIS FORM IS A PUBLIC RECORD SUBJECT TO DISCLOSURE UPON REQUEST UNDER THE CALIFORNIA PUBLIC RECORDS ACT.