City of El Centro

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
COMMERCIAL FACADE IMPROVEMENT

PLEASE READ INSTRUCTIONS CAREFULLY
The following information is necessary for all applications. Failure to provide accurate and complete information will delay review. All information on each proposal will be kept confidential. Please submit one form for each property you wish to rehabilitate.

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<tr><td colspan="2">FOR STAFF USE ONLY</td></tr>
<tr><td colspan="2">Accepted by: _____ Date: _____</td></tr>
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1. Property Description	
Address(es) of Commercial Property to be Rehabilitated:	
The property that I am applying for is:	☐ Owner Occupied ☐ Tenant Occupied
Does the property have any code violations pending with the City?	☐ No ☐ Yes Please describe: _____

2. Applicant / Property Owner		
Name:		
Address:		
City:	State:	Zip:
Business Phone Number:	Cell Number:	
E-mail:		

3. Business Information	
Business Name:	
Business License Number of occupying tenant:	
Business Contact Name:	
Business Contact Phone Number:	
Business information:	To participate in the CDBG Façade Improvement Program, businesses must provide products and services that are needed and used by the surrounding low and moderate-income residences. Please provide a description of how the tenant business meets this requirement.

4. Certification

The applicant certifies that:
- He/she has read the Program Guidelines and fully understands the content.
- The information contained in this application and proposal are true, correct and complete.
- The applicant understands that the applications are being a come, first serve basis and that there can be no more than one application accepted per building.

Print Name of Applicant/Property Owner:	
Signature of Applicant/Property Owner:	Date:

Attach the following documents to the application. Incomplete applications will not be accepted.

☐ Evidence of property ownership (e.g. lease or grant deed).

☐ Evidence of property and fire insurance.

☐ Copy of tenant business license.

☐ Proof of current property taxes

☐ Color photographs of the storefront - include all sides of the building and property.

Submit your application package to:
City of El Centro
Attention: CDBG Commercial Façade Improvement Program
1249 Main St.
El Centro, CA 92243