

NAME OF STREET/ALLEY

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This is an example of a site plan, in which all structures are existing except for the patio and shed. Please create a plan for the property in which you are applying for a permit by showing the property line boundaries along with all existing and proposed structures. Your drawing does not have to be to scale, but must be an accurate portrayal of an overhead view of the property. Please submit two copies of your drawing with the permit. The comments listed below are to assist you in drawing a plan.

- 1. Indicate the dimensions of the property and structures. Existing structures should be drawn with solid lines. Proposed structures should be drawn with dotted lines.
- 2. Indicate the name of the street/alley. If the property has a street/alley along the side, please indicate it.
- 3. Indicate the distance from the property lines to the existing structures closest to the property lines.
- 4. Indicate the distance between the proposed structure and the closest surrounding existing structures and property lines.
- 5. Indicate the distance from the curb to the closest structure to the curb.