

C.C.S.P.R. No.: _____

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**CITY OF EL CENTRO
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION
APPLICATION FOR CIVIC CENTER SITE PLAN REVIEW**

Application is hereby made to the City of El Centro, County of Imperial, State of California, for a **Civic Center Site Plan Review** as set forth under Section 29-76, et.seq., of the Zoning Ordinance, of Chapter 29 of the City Code of the City of El Centro, California, as amended.

APPLICANT:

Name _____ Telephone No. (____) _____

Mailing Address _____

Email Address _____

Name of Property Owner(s) (if different from above) _____

Mailing Address _____

_____ Telephone No. (____) _____

Financial Institution/Bank, providing funding for the project (if known) _____

Mailing Address _____ Telephone No. (____) _____

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- *Lessee, acting with written approval of the Owner (five (5) year minimum).
- *Agent, acting with written approval of the Owner of the property described hereinbelow.
- Other _____

*Submit written approval with application.



SITE PLAN REQUIREMENTS

A site plan of the proposed use shall be submitted with this application, shall be drawn to scale, and shall indicate clearly, with full dimensioning, the following information:

- Lot dimensions. Property lines and location of easements
- Property information. Street address, APN, existing use, proposed use, and zoning
- All buildings and structures. Location, size, height, proposed use, location of doors
- Floorplans, if required, showing interior dimensions of rooms, doorways, room uses, and equipment
- Required setback lines, yards, and space between buildings
- Utilities. Location and size/capacity
- Walls, fences, and landscaping. Location, height and materials
- Off-street parking. Location, number of spaces and/or dimensions of parking area, arrangement of spaces, internal circulation pattern
- Access. Pedestrian, vehicular, service; points of ingress and egress
- Loading. Location, dimensions, number of spaces, internal circulation
- Lighting. Location and general nature, hooding devices
- Street dedications and improvements, where required
- Outdoor storage and activities, where permitted in the zone. Type, location, height of screening devices
- Drainage and grading improvements where required
- Waste disposal and storage areas
- Other data as may be needed to permit the required findings to be made