

ADMIN. REVIEW NO. _____

PROCESSING FEE: \$ 267.05



DATE FILED: _____

RECEIVED BY: _____

CITY OF EL CENTRO
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION
APPLICATION FOR ADMINISTRATIVE REVIEW

Application is hereby made to the City of El Centro, County of Imperial, State of California, for **Administrative Review** as described and set forth under Section 29-114(d) of the Zoning Ordinance, Chapter 29 of the City Code of the City of El Centro, as amended.

APPLICANT

Name _____ Telephone No. (____) _____

Mailing Address _____

Email Address _____

Name of Property Owner(s) (if different from above) _____

_____ Telephone No. (____) _____

Mailing Address _____

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- *Lessee, acting with written approval of the owner of the property described below.
- *Agent acting with written approval of the owner of the property described below.
- Other _____

*Submit written approval with application

DESCRIPTION OF PROJECT SITE

Legal: _____
 LOT BLOCK SUBDIVISION

Assessor's Parcel No. (APN): _____

Street Address/Location _____ Zone _____

LIMITS OF REQUEST

CARPORT

In view of climatic conditions, the Planning Director may grant a site plan to allow a covered parking space (carport) within a required front or side yard. The Planning Director shall review the site plan for compliance with the following requirements:

- (1) The provision shall apply only to single-family or two-family dwellings that:
 - a. Never included garages or carports;
 - b. Were originally constructed with single-car garages or carports that remain available for use;
 - c. Include garages or carports that were legally converted; or
 - d. Provide required parking in full compliance with the provisions of Division 5 of Article III.
- (2) A minimum front yard of ten (10) feet and a minimum side yard of three (3) feet shall be maintained.
- (3) The site plan approval shall be subject to compliance with architectural design or other standards of conditions required by the Planning Director.

GARAGE ENCLOSURE

ACCESSORY DWELLING UNIT

Describe specific request:

REQUIRED ATTACHMENTS

- 1. Two (2) copies of the site plan and elevation plan (minimum size 11" x 17"- Must be legible).

SIGNATURE

I certify that I am the signer of the within application and have read the foregoing and certify that the contents herein are true and correct to the best of my knowledge and belief.

DATE

APPLICANT SIGNATURE

PRINT NAME



SITE PLAN REQUIREMENTS

A site plan of the proposed use shall be submitted with this application, shall be drawn to scale, and shall indicate clearly, with full dimensioning, the following information:

- Lot dimensions. Property lines and location of easements
- Property information. Street address, APN, existing use, proposed use, and zoning
- All buildings and structures. Location, size, height, proposed use, location of doors
- Floorplans, if required, showing interior dimensions of rooms, doorways, room uses, and equipment
- Required setback lines, yards, and space between buildings
- Utilities. Location and size/capacity
- Walls, fences, and landscaping. Location, height and materials
- Off-street parking. Location, number of spaces and/or dimensions of parking area, arrangement of spaces, internal circulation pattern
- Access. Pedestrian, vehicular, service; points of ingress and egress
- Loading. Location, dimensions, number of spaces, internal circulation
- Lighting. Location and general nature, hooding devices
- Street dedications and improvements, where required
- Outdoor storage and activities, where permitted in the zone. Type, location, height of screening devices
- Drainage and grading improvements where required
- Waste disposal and storage areas
- Other data as may be needed to permit the required findings to be made