

T.U.P. No. \_\_\_\_\_

Processing Fee: \$194.90



Date Filed: \_\_\_\_\_

Received By: \_\_\_\_\_

**CITY OF EL CENTRO  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING & ZONING DIVISION  
APPLICATION FOR MOBILE FOOD FACILITY TEMPORARY USE PERMIT**

Application is hereby made to the City of El Centro, County of Imperial, State of California, for a **Mobile Food Facility Temporary Use Permit** as set forth under Chapter 29, Article IV, Division 5 of the City Code of the City of El Centro, California, as amended.

- Processing Mobile Food Facility** (Full-prep vehicles, unpackaged foods, preparing/cooking/grilling, etc. foods)
- Limited Mobile Food Facility** (Hot dog cart, coffee cart, shaved ice, kettle corn)
- Non-Processing** (Ice cream trucks, paleta carts, and other prepackaged foods)

**PERMIT HOLDER'S INFORMATION:**

Permit Holder's Name as it appears on driver's license (Last Name, First Name)	Email Address
Permit Holder's Residence Address (Address, City, State Zip Code)	Permit Holder's Telephone Number
Business Address (Address, City, State, Zip Code)	

**VEHICLE INFORMATION:**

Registered Vehicle Owner's Name	Permit Holder's Driver's License # and Expiration Date
Registered Vehicle Owner's Business Telephone	Vehicle Identification Number
Registered Vehicle (Model/Year/Make/Color)	License Plate #

**COMMISSARY:**

Commissary Name	Telephone Number
Commissary Address (Address, City, State, Zip Code)	

I, \_\_\_\_\_, agree to allow, \_\_\_\_\_ the use of my facilities as their commissary, pursuant to California Retail Code, Chapter 10. I will notify the City of El Centro by written document upon termination of this agreement and/or when the operator no longer uses these facilities in compliance with public health regulations. The commissary agreement is good until \_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE (COMMISSARY REPRESENTATIVE)                      POSITION/TITLE                      DATE

**SUPPLEMENTAL INFORMATION:**

Brief Description of Merchandise to be Sold
Route Schedule and Location of Sales
Days and Hours of Operation

**REQUIRED ATTACHMENTS:**

1. Submit three (3) copies per location of the Site Plan (minimum size 8.5” x 11”).
2. Submit one (1) copy of logo, color scheme, insignia, and any other distinguishing characteristics. (Vehicle signage shall include business name at least 3 inches high with 3/8 inch stroke lettering, and full address and phone number with area code of operator or commissary at least one inch high in a contrasting color). No magnetic signs.
3. Written proof of approval from property owner, if required.
4. Copy of driver’s license for all vehicle operators.

**SIGNATURE:**

The undersigned hereby applies for a Mobile Food Vendor’s Permit to operate in the City of El Centro and agrees to operate in accordance with all applicable state and local regulations, laws, and such inspection procedures needed to ensure compliance. Failure to comply with rules and regulations may result in misdemeanor citation, permit suspension/revocation proceedings, and/or closure. Please note permits and fees are not transferable.

\_\_\_\_\_  
SIGNATURE (PERMIT HOLDER)

\_\_\_\_\_  
POSITION/TITLE

\_\_\_\_\_  
DATE

**NOTE:** *Please submit Temporary Use Permit application with the required attachments and the appropriate filing fees to the Community Development Department - Planning & Zoning Division at City Hall, 1275 W. Main Street, El Centro, California 92243. Incomplete applications will not be accepted.*

*If you need assistance completing the applications, please contact the Community Development Department-Planning & Zoning Division on weekdays, from 8:00a.m. to 5:00p.m., at (760) 337-4545.*